

2004-2005 COURSE PLANNING FORM - Students Enrolled in the UIUC College of Engineering Only

International Programs in Engineering/210 Engineering Hall/MC-272
 Phone: (217) 244-0054/Fax: (217) 333-0048/E-mail: ipeng@uiuc.edu

DIRECTIONS: This form should be completed according to the directions on the back. Students should carefully read the policies and answer any questions before signing below. *NOTE: This form will NOT be accepted unless completed correctly and signed by student and chief advisor of home department.*

NAME _____ E-MAIL _____

ENGINEERING DEPARTMENT _____ UIN/SSN _____ / _____

STUDY ABROAD INSTITUTION & LOCATION _____

SEMESTER(S) ABROAD (i.e., summer, fall, spring, ac. year) _____ Year _____

Name and Number of Course Abroad/UIUC Equivalent (if applicable)	Use of Credit (R,RS,T,F,S,H, W,NW,CII,IM)	Credit or Grade* (Cr/G)	Approval Status		
			Not Approved	Tentative (see notes)	Approved

Advisor Notes:

I am aware that the above student is spending a period of time abroad. I have indicated an approval status or made notes (above) to those courses that apply. I understand that courses may change when a student arrives to the host institution. Student is to e-mail me directly or through IPENG Office to receive approval for usage of courses not listed above.

Print name/Signature of CHIEF ADVISOR _____ / _____ Date: _____

Please check the following to verify that:

- I understand that I have up until midpoint of the overseas term to change my credit/grade option and I can only change this one time. If not specifically declared, then course defaults to grade.
- I understand that 1) UIUC defines passing a course taken for CREDIT/NO CREDIT as earning a UIUC equivalent of C- or better, 2) courses taken for grade while studying abroad DO count toward my cumulative UIUC grade point average.
- Course descriptions for courses listed above are attached to CPF (Does not apply to IPENG sponsored summer programs).

Student Signature _____ Date _____

IPENG Approval _____ Signature _____ Date _____

COURSE PLANNING INSTRUCTIONS

Prior to meeting with your chief advisor, consult printed material and web sites to find out what courses are offered by your host university. Prepare a list of all the courses you are interested in taking and what UIUC courses might be equivalent to these courses. You are expected to plan for a full load each semester (the UIUC equivalent of 6 semester hours in summer and 12 semester hours in an academic semester). Usually, summer programs have specific courses that students take as part of the program, however, students must still consult with their chief advisors prior to submitting the form to IPENG.

Column 1. See your chief advisor and, together, fill in column 1. If there is a UIUC equivalent course that has been approved for this course (or in a course approved database), enter the course number. Please note the course will not transfer as that particular course - only as fulfilling the requirement that that course would go to.

Column 2. It is important to have your chief advisor's input on the way your transfer credit will be used to satisfy the requirements of your curriculum. Use the following code(s):

- | | | |
|---|--|--|
| R) required course
F) free elective
W) western | RS) required in secondary field
S) social science
NW) non-western
IM) international minor | T) technical elective
H) humanity
CI) Comp II |
|---|--|--|

NOTE: Students participating in College of Engineering sponsored summer programs do not receive social science credit unless specifically approved by IPENG.

Column 3. You can transfer the earned credit only (Cr) or you can specify that the credit *and the grade* (G) will appear on your UIUC record. Fill in Cr or G.

NOTE: Generally, to satisfy curriculum requirements you are not required to transfer the grade for credit earned abroad, however, you must check with your department advisor as policy varies per department. Courses taken for grade WILL count in students G.P.A.

Column 4. Chief advisor should indicate the approval status of each course. Chief advisor to make notes on "tentative" approvals. *Even if your chief advisor will not approve the S.S./Hum courses, they must sign that they have seen the form.*

*You can change your course plan after you arrive at the host university. If in doubt about changes, contact the International Programs in Engineering (IPENG) Office. Exact determination of amount and use of credit will be made after your transcript is received from the host university. **For students participating in semester/ay programs, this will be facilitated if you return with a detailed course syllabi/description, copies of exams or homework as needed, and professor verification form.***

Chief Advisors

Aerospace	Prof. Prussing	306C Talbot	Mechanical	Donna Nichols	152 MEB
Agricultural	Prof. A. Hansen	360 AESB		Prof. C. Tucker	346 MEB
Civil	Prof. P. Lenzini	2204 Newmark	Material Sci.	Prof. A. Rockett	1-107 ESB
Computer Sci.	Prof. S. Kamin	1230 Siebel Center	Nuclear	Prof. J. Stubbins	214 Nuclear Engr.
Elec. & Comp.	Prof. M. Brunet	156 Everitt Lab	Physics	Prof. J.D. Stack	437b Loomis
	Prof. S. Hutchinson	156 Everitt Lab	TAM	Prof. D. Carlson	111c Talbot Lab
General	Prof. M. Moeinzadeh	209 Transp. Bldg.			