

## . About HIT Intensive Program

### As a member of HIT

Participating in an international program will offer numerous experiences and benefits. We believe that HIT Intensive Program assists participants in improving their Japanese language ability and in promoting their understanding of Japanese Culture and people. We, therefore, encourage you to participate in, with positive attitude, not only the classes but also all the activities that are designed to extend your learning outside classrooms.

We are willing to work with you in order to make your experiences in Japan an enjoyable and memorable one. Japan is a country where its culture is different from your own. We encourage you to read this guidebook to learn what you can expect from us and what we will expect from you as non-degree students at HIT. You will be also required to respect and appreciate the differences between the two cultures including Japanese law and HIT student regulations.

We truly hope that you will take great advantage of this program specially designed for you and will be able to achieve your goal.

### The courses

#### Japanese I

##### 1 . Purpose

Identifying various elements which define each conversational situation (status relation, purpose, activity, time, place, etc.), students cultivate skills to correctly understand speech and use appropriate expressions for successful communication.

##### 2 . Content

First, the students study the basic characteristics of the Japanese language, specifically the fundamental of its grammar, pronunciation, and letters. Second, the usage of predicates (verbs and adjectives) which are central to sentence structures is learned through a substantial amount of practice. After these introductory lessons, the five skills of language use (hearing, speaking, reading, writing, cultural understanding) are developed through the lessons which deal with commonly encountered situation. Each lesson consists of; (i) typical conversations in a certain situation, (ii) non-conversational passages reviewing (i), (iii) new vocabulary and expressions, (iv) grammar, (v) understanding of cultural background and strategies to be used for successful communication. The students' knowledge of the above is solidified through structural and conversational exercises based on each lesson covered. As for the letters, reading of Hiragana, along with a limited number of katakana, is to be mastered.

##### 3 . Hours of instruction

30 class hours

##### 4 . Evaluation for assessment:

| Distribution  |      | Remark   |
|---------------|------|--|
| Quiz          | 20%  | 3 times <written, dictation etc.>  |
| Term-end test | 30%  | Written, Listening, Oral conversation  |
| Performance   | 20%  | Class participation, 1 video shooting and writings                           |
| Attendance    | 30%  | If you are late for the class more than 10 minutes, it is considered absent. |
| Total         | 100% |  |

#### Japanese

##### 1 . Purpose

To develop further the communication skills in Japanese.

##### 2 . Content

Following the five tasks of each lesson (identified as (i)-(v) in Japanese I), the students advance their proficiency in Japanese. An ample amount of practice is considered the

key to firm establishment of what students have learned and is executed earnestly. In addition to mastering of Katakana, reading of about 30 Kanjis, which is only a small portion of Kanjis being selected from the textbook are to be studied. As for writing of Kanjis, only its fundamentals are to be studied

3 . Hours of instruction : 30 class hours

4 . Evaluation for assessment

| Distribution  |      | Remark   |
|---------------|------|--|
| Quiz          | 20%  | Written, dictation etc.  |
| Term-end test | 30%  | Written, Listening, Oral conversation  |
| Performance   | 20%  | Class participation, video shooting and writings, vocabulary notes           |
| Attendance    | 30%  | If you are late for the class more than 10 minutes, it is considered absent. |
| Total         | 100% |  |

5 . Textbooks for Japanese I & II

Situational Functional Japanese volume I - Notes

Situational Functional Japanese volume I - Drill

6 . Syllabus

| Japanese |   |
|----------|---|
| Week 1   | Characteristics of Japanese, verbs, Chapter1(Self Introduction) |
| Week 2   | Chapter2(at post office) Chapter3(at restaurant)                |
| Week 3   | Chapter4(Asking where ~) Reflection(Ch1 ~ 4)                    |
| Japanese |   |
| Week 1   | Chapter5(Asking words) Chapter3(at Office)                      |
| Week 2   | Chapter4(Making a call) Reflection(Asking permission)           |
| Week 3   | Reflection(Chapter5 ~ 8), Extra 3 hours                         |

7 . Pre-course study

Reading and writing of Hiragana to be mastered.

The following sessions of the textbook to be studied:

Introduction to Japanese <p.13-p.45>

Pre-Session <p.47-p.60>

## Japanese Culture

This is an introductory course to Japanese culture and society. It is self-evident that language, culture and society are inextricably linked: this course is taught in concert with courses in the Japanese language.

The content of the course seeks to elucidate national identity. There are three main themes:

Cultural Comparison

Tradition

Culture & Authority

1 . Course title

Japanese Culture & Society

2 . Hours of instruction

30 class hours

3 . Evaluation

Papers 50%, Classroom participation 50%

4 . Pre-course reading

Varley, Paul: "Japanese Culture 4<sup>th</sup> edition. University of Hawaii Press, 2000

Vlastos, Stephen, ed.: "Mirror of Modernity. University of California Press, 1998. (Introduction plus five chapters of choice)"

5 . Recommended authors

John Dower, Donald Richie, Ian Buruma, Alan Booth

6 . Syllabus

|                          |                          |
|--------------------------|--------------------------|
| 1. Course Introduction   | 9.Tea                    |
| 2.Historical overview    | 10.Rice                  |
| 3.Cultural Comparison    | 11.National perspectives |
| 4.East&West              | 12.Hiroshima             |
| 5.Invention of Tradition | 13.War                   |
| 6.Mirror of Modernity    | 14.Art                   |
| 7.Edo today              | 15.Reflection            |
| 8.National perspectives  |                          |

## Self- learning

During the Intensive Program, students are required to study everyday for class preparation, reviews and tasks in addition to class hours. On campus, following places, where you can use materials and computers, are efficient for your study.

### Library

#### 1 . Hours

|               |                        |
|---------------|------------------------|
| Monday-Friday | 9:00 a.m. – 7:00 p.m.* |
| Saturday      | 9:00 a.m. – 1:00 p.m.* |

The self-study room on the 1<sup>st</sup> floor is open until 8:00 p.m. during the exam period (from July 20).

The 2<sup>nd</sup> and 3<sup>rd</sup> floors are closed on Sundays in addition to June30th, July18th. However, the self-study room is open on July 24th, 31st from 10:00 a.m. to 6:00 p.m.

#### 2 . FAQs about the Library

- Q: Where can I find today's newspapers?  
A: On the 1<sup>st</sup> floor.
- Q: What newspapers can I read?  
A: USA Today, the Japan Times, the Asahi Weekly and 10 Japanese papers.
- Q: Where are yesterday's papers?  
A: The entire week's papers are bound and put near the tables.
- Q: Where can I find last month's paper?  
A: Go to the office on the 1<sup>st</sup> floor and fill in the form.
- Q: Can I watch movies or listen to music?  
A: Yes, you can enjoy them as well as audio-visual materials in other subjects. Go to the Audio-Visual Section on the 3<sup>rd</sup> floor.
- Q: Where can I read magazines?  
A: Go to the Audio-Visual Section and turn right. You'll find a reading room for magazines and journals.
- Q: Can I borrow them?  
A: No, but you can photocopy them within the regulations of the Japanese copyright law. Photocopiers are available on the 2<sup>nd</sup> and 3<sup>rd</sup> floors.
- Q: Where can I find books on Japan written in English?  
A: On the 2<sup>nd</sup> floor. Turn right and go to Reading Room 2.

- Q: Can I borrow them?  
A: Yes, you can borrow any books in any language except reference books. Bring them to the circulation desk with your HIT ID card.
- Q: How long can I keep them?  
A: For two weeks.
- Q: How many books can I borrow?  
A: You can keep three books. This means that you can borrow two books if you have already borrowed one.
- Q: Do I have to pay overdue fines?  
A: No, but borrowing will be banned for the number of the day(s)over due. If you returned a book three days after the date due, you have to wait for three days.
- Q: How are books arranged?  
A: According to the NDC (Nippon Decimal Classification). They are shelved separately from journals.
- Q: How can I find materials efficiently?  
A: Use computers on the 2<sup>nd</sup> and 3<sup>rd</sup> floors or visit our websites at:  
[http://www.it-hiroshima.ac.jp/kenkyu/kenkyu\\_07.html](http://www.it-hiroshima.ac.jp/kenkyu/kenkyu_07.html)  
or  
<http://aps.cc.it-hiroshima.ac.jp>
- Q: Can I ask for interlibrary loans?  
A: Yes, ask the librarian on the 3<sup>rd</sup> floor.
- Q: Where can I smoke?  
A: Smoking is not allowed in the library.
- Q: Then, eating and drinking in the library is not allowed, is it?  
A: No. Plus, there is no cafeteria or vending machine in the library.
- Q: Should I talk to the librarians in English or Japanese?  
A: In Japanese as far as you can go. This is what this program is meant for. If they don't understand you, use gestures or write Japanese words on paper. If this doesn't work, write in English.  
Bring this experience to the classroom next day and share it with your teachers and classmates.

#### 3 . Useful websites

Hiroshima Institute of Technology  
<http://www.it-hiroshima.ac.jp>

HIT-OPAC (information retrieval system)  
<http://aps.cc.it-hiroshima.ac.jp>

Audio-visual materials catalog

[http://libdell1.cc.it-hiroshima.ac.jp/av/av\\_sch.asp](http://libdell1.cc.it-hiroshima.ac.jp/av/av_sch.asp)

### Rooms with computers

The following rooms are equipped with computers, and they are open to students and staff for their study and research, unless not in use for classes. Please note that a room on the 1st floor of the building 20 is the only room that is always open to students (with 18 UNIX computers).

1 . Location and the number of computers

PC Classrooms (B1, Building 20. Each three room is equipped with 84 PCs)

Multi-media Classroom (4F, Building 20. 96 PCs)

Work Station Classroom (4F, Building 20. 40 UNIXs)

CAD Classroom (5F, Building 20. 140 PCs)

User's Room (1F, Building 20. 18 UNIXs)

2 . Hours : (Mon ~ Sat) 8:00 ~ 21:00

When they are in use for classes, they are not available except User's Room(1F. 18 UNIXs)

3 . Function

These computers are all connected to a high- speed network called HITNET, and people can access to Internet from any of the computers.

### A room with computers for UIUC students' use only

1 . Location and the number of computers

Computer room (6F, Building 20. 12 PCs)

2 . Hours: 8 : 30 ~ 16 : 30

When using the room after 16:30, you need to seek for permission and then borrow the key from a person in charge. The room is available until 20:30. When leaving the room, be sure to turn off the light and air conditioner and return the key to the place required.

## Activities

### Tutorial sessions & Language partner

As our emphasis will be placed on individual-oriented instruction, we will offer tutorial sessions and will arrange for each student to have a language partner, aiming that each student will improve his/her Japanese language abilities and deepen his/her understanding of Japanese culture by meeting with as many Japanese people as possible.

Tutorial sessions are organized after classes and students will be given opportunities to practice Japanese conversation or review what you have studied in classes. HIT students and other volunteers from the communities nearby will assist your language learning. We will recommend you to attend those sessions as much as you can, so that you will be able to practice what you have studied in classes. The more you practice, the more you gain confidence and feel comfortable to speak Japanese!

When we learn our native language, there is someone like a caretaker who plays an important role for us to acquire skills in the language by using various means. For instance, she/he addresses us or repeats words and phrases many times or teaches us the language by asking questions and answering our questions.

When we learn a foreign language, it would be helpful if we could have such people who will be always there to support us, whenever we have problems in learning foreign language. Some HIT students are selected to be your language partners! They are willing to help you improve your language skills, even though they are not specialized in teaching Japanese language. Please feel free to ask any questions and request any help so that you can raise your proficiency in Japanese language.

### Cultural programs and Extra-curricular activities

The following cultural activities will be organized outside of HIT on weekends: Visit to downtown of Hiroshima including

Hiroshima Castle and Peace Memorial Park; visit to Miyajima Island with your host families; overnight study tour to HIT Yachiyo campus. Those visits are one-day program, except the overnight stay at Yachiyo campus. You will be accompanied by HIT students who will be planning and organizing all the activities.

We will also provide you with opportunities to experience Japanese culture by attending Extra-curricular activities conducted by HIT students on campus. The followings are the activities that you will be invited to participate in or demonstrate together with HIT students: Tea ceremony, Judo, Karate, Kendo, Japanese Dram, Flower Arrangement and so on. Please note that some of the activities may not be available for 2005.

#### Get-together with people from Hatsukaichi community

Hatsukaichi is a city with a population of 200,000 and HIT is located on the border between Hatsukaichi and Hiroshima. Hatsukaichi has a volunteer group that consists of several sections including volunteers for interpreter, and volunteers for homestay. The volunteers for interpreter will organize an activity with two sessions for you: a talk-session (a lady, whose mother survived from the atomic bomb, will tell a story of her life, explaining how radiation affected not only her mother but also herself), tea party; this session is designed to exchange, in English, your impressions or opinions regarding Japanese people and society with people from a group of volunteers.

#### Company visits

We will provide you with an opportunity to visit a couple of industrial firms in Hiroshima. This activity is designed to enable you to observe how Japanese companies in Hiroshima are operated and to understand similarities and differences of companies in between your country and Japan. The following are the names and their web sites addresses that you may visit: Mazda Automobile Company ([www.mazda.com](http://www.mazda.com)), Otafuku-Sosu ([www.otafuku.co.jp](http://www.otafuku.co.jp)). We recommend you to

visit their websites to find out about companies before visiting them.

#### Visiting Labs

HIT is a technical university with many faculty members with outstanding achievements and/or are undertaking highly advanced research in their specialized fields. We will offer you some sessions to visit those professors' laboratories. The sessions are designed in various ways depending on types of research. Particular faculty members engage in or objectives of the sessions that they arrange. Titles of the sessions conducted past years are as follows: Liquid Crystal Display Technologies; LSI Design; Urban climate; Computer Vision and Image Processing; Major Anatomy of an Electronic 100 Yen Lighter; Optical fiber communications; Biodegradable plastic film.

#### **Others**

##### Medical Insurance

University policy requires that all participants in HIT Intensive Program in Japanese and Japanese Culture needs to be covered by health insurance of his/her country, as HIT does not provide any medical insurance plan for you.

You, however, will be covered by 'Personal Accident Insurance for Students Pursuing Education and Research', as long as an accident happens while an Official Program run by HIT is taking place. The coverage is in effect from the day when the HIT Intensive Program is officially started and closed.

Please note that the coverage under 'Personal Accident Insurance for Students Pursuing Education and Research' is limited to the followings; (1) A claim will be paid when the insured sustains a physical injury as result of a sudden and unexpected accident of an external origin while engaged in education or research at a university (however, a "disease" will not be covered under this insurance); (a) during the regular curricular activities, (b) during school events, (c) on

school premises for reasons other than (a) and (b) above, (d) in extracurricular activities off school premises; (2) A claim will be paid to the insured when he or she sustains a physical injury as result of an accident caused while commuting to school or in transit between facilities.

Also note that medical benefits payable are limited to the number of days of medical treatment; i.e. medical benefits are not payable, unless you had at least four days of medical treatment.

A brochure containing the terms of coverage and description of benefits will be given to you after arrival.