

Approved Minutes
College of Engineering Executive Committee Meeting
Tuesday, December 4, 2007
301 Engineering Hall

Present:

J. Abelson (MatSE)	R. Bratz (ChBE)	E. Loth (AE)
T. Basar (ECE)	G. Dullerud (MechSE)	D. Nicol (CSL)
D. Beck (PHY)	M. Insana (BioE)	U. Ravaioli (Admin)
L. Bode (ABE)	S. Kamin (CS)	M. Rood (CEE)

Absent:

I. Adesida (Admin)	N. Cheng (MNTL)	R. Sreenivas (IESE)
J. Torrellas (CS)	R. Uddin (NPRE)	H. Zhao (ChBE)

The meeting was called to order at 1:07 p.m.

1. The draft minutes from the meeting of Nov. 27, 2007 were unanimously approved by a show of hands.
2. Status of Department Response to Audit of Over-Offered Special Topics Courses:
 - we thank M. Pleck for following-up and compiling this report
 - comments:
 - it may be that some courses cannot be guaranteed in the long term and therefore should not be subject to this rule
 - there is value in having courses reviewed by the College
 - it does help to display special topics courses in the catalog

ACTION: for 'status unknown' (and 'other') listings in the Pleck chart, AA should request a sentence or two stating the intentions of the Department
3. New courses and programs:
 - suggestion: policy for New Course Proposals should include suggested Departmental representative (distinct from the proposer)
 - a) MatSE 482 Optical Materials subcommittee assigned: L. Cooper (Phys), Chair, G. Timp (ECE), H. Johnson (MechSE), J. Weaver (MatSE)
 - b) MSFE: Abelson should contact chair of committee by telephone and other members should be contacted by telephone by the AA office with goal of completing review by first EC meeting of spring semester
 - c) CS 466 Introduction to Bioinformatics subcommittee report:
 - enrollment limit should be increased from 15 to 30 in order to accommodate the expected students from outside CS

Subcommittee report recommending approval of CS 466 was approved unanimously

4. ABE Degree Name Change Subcommittee Report

- we note that the Department name is Agricultural and Biological Engineering; proposed change refers only to the degree name
- Bode notes that the name of the lead professional society identified by ABET is Agricultural and Biological Engineering and that the corresponding ABET review category is distinct from that for Bioengineering and Biomedical Engineering Departments
- the EC notes the email from BioE included in the subcommittee report expressing concern about the overlapping mission of ABE
- ABE agrees to withdraw their current mission statement from the Subcommittee report

Motion to accept, as advised by the subcommittee, the proposed name change for the degree to Agricultural and Biological Engineering, with the proviso that the ABE mission statement be withdrawn from the proposal, and that, working together, ABE, BioE and ChBE make a good faith effort to clarify their mission statements, was approved unanimously.

5. The meeting was adjourned at 2:25 p.m.

Respectfully submitted,



Douglas Beck, Secretary